

ITEM 6

SUBJECT: FINANCE AND BUDGET 2024-2025

REPORT TO: DODDINGTON AND DISTRICT PARISH COUNCIL

DATE OF MEETING: 20th January 2025

REPORTING OFFICER: Parish Clerk and Responsible Financial Officer

1. TRANSACTIONS

Members to approve the transactions detailed below from 1st April 2024:-

Payer/Payee	Details	Receipts	Payments
CHESHIRE EAST COUNCIL	Precept	£1,523.50	
Clerk AN	Salary for Clerk		£244.20
ThenMedia	ThenMedia		£24.00
Clerk AN	Salary for Clerk		£244.20
ThenMedia	ThenMedia		£24.00
Hankelow Methodist Church	Room Hire		£60.00
Zurich Municipal	Annual Parish Council Insurance		£446.86
Clerk AN	Salary for Clerk		£244.20
Clerk AN	Expenses		£65.38
Scottish Power	Street Light		£177.85
Blakenhall Village Hall	Funding towards repairs to Village Hall (also spent £1,512.58)		£2,175.00
David Owen	Internal Audit Fee		£100.00
CHALC	Annual Subscription		£184.68
ThenMedia	Website 6 month fee		£144.00
CHESHIRE EAST COUNCIL	Precept	£1,523.50	
Clerk AN	Salary for Clerk		£308.10
David Owen	Balance of Internal Audit Fee		£20.00
Community Heartbeat	Defibrillator Maintenance		£198.00
Hankelow Methodist Church	Room Hire		£60.00
R Frodsham	Expenses		£25.55
Ash Humber	Tree Planting		£975.04
Royal British Legion	Poppy Appeal		£220.00
	Credit - Wreath	£30.00	
	Credit - Wreath	£30.00	
	Credit - Wreath	£25.00	
	Credit - Wreath	£25.00	
M Clough	Laptop Reimbursement		£340.00
M Clough	Microsoft 365 Reimbursement		£59.99
ThenMedia	Website 6 month fee		£144.00
	Credit - Wreath	£20.00	

2. APPROVAL OF PAYMENTS

To approve payments detailed below (additional payments may need to be authorised that are received after the despatch of the Agenda):-

M Clough	Salary October to January		£417.67
HMRC	PAYE October to January		£104.40

3. BUDGET EXPENDITURE TO 13TH JANUARY 2025

To approve the following Budget Head committed expenditure to 13th January 2025:-

Budget Head	Total	Budget Allocated	£ Difference
Clerk Salary and PAYE	£1,562.77	£2,000.00	£437.23
Expenses	£90.93	£200.00	£109.07
Office Administration	£399.99	£450.00	£50.01
Insurance	£446.86	£450.00	£3.14
Subscriptions	£184.68	£200.00	£15.32
Internal Audit Fee	£120.00	£150.00	£30.00
Website/Emails	£336.00	£300.00	-£36.00
Room Hire	£120.00	£175.00	£55.00
Street Lighting	£177.85	£180.00	£2.15
Projects	£0.00	£175.00	£175.00
Remembrance	£220.00	£220.00	£0.00
Defibrillator Maintenance	£198.00	£200.00	£2.00
RINGFENCED CIL	£3,150.04	£5,982.14	£2,832.10
	£7,007.12	£10,682.14	£842.92

4. EXPLANATION OF VARIANCES

RECOMMENDATION

That the sum of £36.00 is vired from the Expenses Budget Head to the Website/Emails Budget Head.

5. BANK RECONCILIATION

To receive the Bank Reconciliation below as at 31st December 2024:-

Bank Reconciliation 31st December 2024	
DODINGTON AND DISTRICT PARISH COUNCIL	
Financial year ending 31 March 2025	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance per bank statements as at 29th November 2024	£
Current Account (11290091)	£11,055.21
Less: any unpresented cheques	£910.07
Add: any unbanked cash	£0.00
Net bank balances as at 31st December 2024	£10,145.14
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows	
CASH BOOK	
Opening Balance Current at 1st April 2024	£13,975.26
Add: Receipts in the year	£3,177.00
Less: Payments in the year	£7,007.12
Closing balance per cash book [receipts and payments book] must equal net bank balances above	£10,145.14

6. BANK STATEMENTS
 • **30TH OCTOBER 2024**

Account Name
 DODDINGTON AND DISTRICT
 PARISH COUNCIL
 CURRENT ACCOUNT

Account No 11290091 **Sort Code** 16-26-14 **Page No** 1 of 2



00016057/00031591/325 A 0056652-C001-0
 [Redacted]



Business Current Account

Summary	
Statement Date	30 OCT 2024
Period Covered	01 OCT 2024 to 30 OCT 2024
Previous Balance	£12,325.79
Paid In	£85.00
Withdrawn	£975.04
New Balance	£11,435.75
BIC	RBOSGB2L
IBAN	GB19RBOS16261411290091

Welcome to your Royal Bank of Scotland statement

Why file and store your statements when we can do it for you? Manage your statements online at www.rbs.co.uk
 If you have changed your address or telephone number please let us know.

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
01 OCT 2024	BROUGHT FORWARD			12,325.79
21 OCT	Automated Credit DIANA PINNELL JAMESMILNEWREATH FP 20/10/24 1106 00153425632HDTTGXF	30.00		12,355.79
	Automated Credit WARNER A WARNER RAF WREATH FP 19/10/24 0940 16094023048040000N .	30.00		12,385.79
22 OCT	Cheque 000734		975.04	11,410.75
25 OCT	Automated Credit MR JOHN H BATEMAN HOLMES/ BATEMAN FP 25/10/24 1246 53124649974474000N HOLMES/ BATEMAN	25.00		11,435.75



The Royal Bank of Scotland plc Registered in Scotland No. 83026
 Registered Office: 36 St Andrew Square, Edinburgh, EH2 2YB
 Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority

RETSTMT - V120 11/09/24

• 29TH NOVEMBER 2024

Account Name
DODDINGTON AND DISTRICT
PARISH COUNCIL
CURRENT ACCOUNT

Account No 11290091 Sort Code 16-26-14 Page No 1 of 2



Business Current Account

Summary	
Statement Date	29 NOV 2024
Period Covered	31 OCT 2024 to 29 NOV 2024
Previous Balance	£11,435.75
Paid In	£45.00
Withdrawn	£425.54
New Balance	£11,055.21
BIC	RBOSGB2L
IBAN	GB19RBOS16261411290091

Welcome to your Royal Bank of Scotland statement

Why file and store your statements when we can do it for you? Manage your statements online at www.rbs.co.uk
If you have changed your address or telephone number please let us know.

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
31 OCT 2024	BROUGHT FORWARD			11,435.75
04 NOV	Credit No.000151 836112	25.00		11,460.75
06 NOV	Cheque 000733		25.55	11,435.20
20 NOV	Cheque 000736		340.00	11,095.20
	Cheque 000737		59.99	11,035.21
22 NOV	Credit 000152	20.00		11,055.21



200101922700010001

The Royal Bank of Scotland plc Registered in Scotland No 83026
Registered Office 36 St Andrew Square, Edinburgh, EH2 2YB
Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

RETSTMT-V121 12/11/24