

Doddington and District Parish Council

21st July 2025

Commenced: 7.30 pm

Terminated: 8.55 pm

**Present: Councillors Councillor Taylor (Chair)
Councillors Brewin, Cartwright, Clowes, Moore and Wilson**

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Frodsham. The Parish Council approved Councillor Frodsham's apologies.

2. DECLARATIONS OF INTEREST

There were no declarations of interest from Members of the Parish Council.

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 19th May 2025 were approved as a correct record and signed by the Chair.

4. CO-OPTION OF COUNCILLORS

There were no applications for consideration.

Councillor Brewin submitted her resignation from the Parish Council. Members thanked Councillor Brewin for her long-standing commitment to the Parish Council and the community.

RESOLVED

That the resignation of Councillor Brewin, from the Parish Council, be received.

5. PUBLIC FORUM

There were no Members of the Public in attendance at the meeting.

6. REPORT FROM WARD COUNCILLOR

Councillor Clowes reported on the following matters:-

- Funding for Neighbourhood Plan had been withdrawn by the Government, prior to introducing new planning legislation. Cheshire Community Action and NALC were contesting this decision with the Government. The Wybunbury Combined Parishes Neighbourhood Plan needed to be reviewed and Councillor Clowes would be meeting with Tom Evans from Cheshire East Council to set up a new Steering Group. Key areas for consideration in a Review would include planning design and biodiversity net gain.

RESOLVED

- That Councillors Taylor and Clowes be appointed to sit on the Neighbourhood Plan Steering Group.**
- That the Clerk adds a Neighbourhood Plan Budget Head to the Budget.**

- Devolution – A Special Meeting of Cheshire East Council would be held in September to consider this matter.
- Airmens Memorial Service – This would be held on Sunday, 26th October 2025 at 10.30 am.

RESOLVED

(iii) That the Clerk invites the Mayors of Cheshire East Council, Nantwich Town Council and Crewe Town Council, to the Service.

(iv) That the Clerk orders wreaths from the Royal British Legion.

- Planning – an appeal was upheld for the planning application for Checkley Lodge on Checkley Lane.
An application for Beech Meadow Farm House, Doddington had been 'called in' but the call in was refused.
A new application for Fletchers Pool 25/2323/DSC had been received and would be considered under the Standing Orders.
- The Police Cluster Meeting had been held and there were no particular trends showing in the Parish.
- Drain jetting was required on Hunsterson Lane.

7. TREE INSPECTION

Members of the Parish Council agreed to continue to water the trees.

RESOLVED

That the report be noted.

8. STREET LIGHT – CHECKLEY LANE

Members were asked to consider a quote for the removal of the street light at Checkley Lane in the sum of £1,864.58.

RESOLVED

That Councillors Taylor and Moore to speak to the residents and report back to the next meeting of the Parish Council.

9. FINANCE AND BUDGET 2025-2026

The Parish Council considered a report of the Clerk and Responsible Financial Officer.

(i) Royal Bank of Scotland

The closure of this bank account had now been completed online and the Clerk reported that she had received confirmation of its closure. The funds had been automatically transferred to the Unity Trust Bank.

(ii) Transactions**RESOLVED**

That the following transactions be approved:-

PAYEE/PAYER	DETAILS	RECEIPTS	PAYMENTS
Cheshire East Council	Precept - 1st Instalment	£2,500.00	
TP Jones	Payroll Fees November 2024-March 2025		£42.26
Zurich Municipal	Annual Insurance premium		£214.00
CHALC	Annual Subscription		£189.54
Amanda Riley	Annual internal audit fee		£100.00
M Clough	Salary April 2025 and May 2025		£235.46
HMRC	PAYE April 2025 and May 2025		£58.80
M Clough	Reimbursement for Stamps		£10.44

(iii) Approval of Payments

RESOLVED

That the following payments be approved:

PAYEE	DETAILS	£
Blakenhall Village Hall	Room Hire for May	£30.00
Blakenhall Village Hall	Room Hire for July	£30.00
Ash Humber	Tree Planting	£660.00
M Clough	Salary June 2025 and July 2025	£235.46
HMRC	PAYE June 2025 and July 2025	£58.80
Scottish Power	Annual electricity for street light paid in arrears	£178.25
Room Hire	May 2 hours @ £15 per hour	£30.00
Room Hire	July 2 hours @ £15 per hour	£30.00

(iv) Budget Expenditure to 14th July 2025

RESOLVED

That the following Budget Head expenditure to 14th July 2025, be approved:-

Budget Head	Total	Budget Allocated	£ Difference
Clerk Salary and PAYE	£588.52	£1,850.00	£1,261.48
Office Expenses	£10.44	£150.00	£139.56
Information Commissioner	£0.00	£40.00	£40.00
Insurance	£214.00	£500.00	£286.00
Subscriptions	£189.54	£225.00	£35.46
Internal Audit Fee	£100.00	£150.00	£50.00
Website/Emails	£0.00	£400.00	£400.00
Room Hire	£30.00	£210.00	£180.00
Street Lighting	£0.00	£225.00	£225.00
Projects (Grit Bin Investment/Bridgemere Lane Improvements)	£660.00	£325.00	£-335.00
Remembrance	£0.00	£350.00	£350.00
Defibrillator Maintenance	£0.00	£250.00	£250.00
Payroll Provider	£42.26	£150.00	£107.74
Election Recharges	£0.00	£175.00	£175.00
RINGFENCED CIL (not included in £ Difference)	£0.00	£5,982.14	£5,982.14
	£1,834.76	£10,982.14	£2,882.50

(v) Explanation of Variances

Due to the necessary works involving the replanting of trees, there was an overspend in the Projects Budget, in the sum of £335.00.

RESOLVED

That the following virements be approved:-

- (i) £49.00 from Office Expenses Budget to Projects Budget;**
- (ii) £286.00 from Insurance Budget to Projects Budget.**

(vi) Bank Reconciliation – 14th July 2025

RESOLVED

That the following Bank Reconciliation as at 14th July 2025, be approved:-

Bank Reconciliation 14th July 2025	
DODDINGTON AND DISTRICT PARISH COUNCIL	
Financial year ending 31 March 2026	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance per bank statements as at 13th June 2025	£
Current Account (11290091)	£11,406.38
Less: any unpresented cheques	£984.26
Add: any unbanked cash	
Net bank balances as at 31st December 2024	£10,422.12
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows	
<u>CASH BOOK</u>	
Opening Balance Current at 1st April 2025	£9,756.88
Add: Receipts in the year	£2,500.00
Less: Payments in the year	£1,834.76
Closing balance per cash book [receipts and payments book] must equal net bank balances above	£10,422.12

(vii) Bank Statements

RESOLVED

That the following Royal Bank of Scotland Bank Statements, as circulated with the Report, be received:-

- 28th February 2025 - 6th May 2025
- 1st May 2025 – 30th May 2025
- 31st May 2025 – 30th June 2025

10. PLANNING APPLICATIONS

The Parish Council considered the following:-

• **Comments submitted under the provisions of the Standing Orders**

- 25/2104/PRIOR – 6 Prior Approval: Agricultural and Forestry Development
Agricultural determination for proposed extension to existing agricultural storage building.
Doddington Park House London Road, Doddington, Nantwich, Cheshire East, CW5 7NJ
- 25/2073/PRIOR - 6, Prior Approval: Agricultural and Forestry Development Prior approval for extension to existing agricultural storage building.
Doddington Park House London Road, Doddington, Nantwich, Cheshire East, CW5 7NJ

- (iii) 25/1363/RES: Reserved matters application to approve appearance; landscaping and scale for sites 2 and 3 on approval 18/2153N (APP-R0660/W/19/3221564).
Doddington Park Farmhouse, Bridgemere Lane, Bridgemere, Nantwich, Cheshire East,
CW5 7PU

RESOLVED

That the comments submitted to the Local Planning Authority, under the provisions of the Standing Orders, be approved.

11. HIGHWAYS MATTERS

There were no additional highways matters to consider.

12. DATE OF NEXT MEETING

The Parish Council noted that the date of the next meeting was 15th September 2025 at 7.30 pm at Blakenhall Village Hall.

13. URGENT ITEMS

The Chair of Council Business reported on a letter received from the Trustees of Blakenhall Village Hall.

14. BLAKENHALL VILLAGE HALL

The Chair reported that the Trustees had advised that charitable status had been granted on June 24th as a 'Charitable Incorporated Organisation'. This positive news would hopefully enable the Trustees to access grants.

RESOLVED

That the Chair to write to the Trustees of the Village Hall.